

# RAC Approved Vehicle Preparation Standard

The vehicle has been prepared to ensure that the following items/parts/functionality are in correct working order.

## 1. Vehicle History

- ✓ VIN Inspection
- ✓ Vehicle History Report Obtained
- ✓ Scheduled Maintenance Performed (inc timing belt)
- ✓ Current MOT Certificate (if applicable)
- ✓ RAC Tax Disc holder displayed within vehicle

## 2. Road Test

- ✓ Cruise Control (if applicable)
- ✓ Satisfactory starting, general performance and behaviour of the vehicle
- ✓ Particular attention to the operation of clutch, transmission, steering, suspension and brakes including A.B.S.
- ✓ Ensure there are no abnormal noises
- ✓ There are no visual fluid leaks after road test
- ✓ Gauges operate properly
- ✓ Check battery and starter motor start engine with ease from both hot and cold
- ✓ Check to ensure no excessive visual emissions from exhaust
- ✓ Check hot-starting and ensure no evidence of over-heating
- ✓ Check no stored faults on the OBD
- ✓ Ensure correct operation and efficiency of the parking brake

## 3. Vehicle Exterior

- ✓ No dents or scratches visible to the eye from a distance of 2m
- ✓ Windscreen free from any damage that would exclude the vehicle from an MOT test
- ✓ Ensure there are no signs of bodywork corrosion
- ✓ Operation and condition of exterior mirrors
- ✓ Ensure all structural body repairs/accident damage have been repaired using manufacturer approved methods
- ✓ Ensure correct body panel fitting and alignment
- ✓ Operation of fuel filler system including petrol caps and lever release system
- ✓ Operation of bonnet catch, safety catch, hinges, tailgate supports
- ✓ Operation of door locks and central locking including child safety locks
- ✓ Ensure exterior trim for security and correct fitment

## 4. Vehicle Interior

- ✓ Operation of door windows (manual / electric)
- ✓ Operation of all exterior lighting equipment and respective control lights and cluster illumination
- ✓ Operation of wipers and washers
- ✓ Operation of convertible roof mechanism (if applicable)
- ✓ Visual check of correct SRS functionality
- ✓ All warning lights operate correctly
- ✓ Operation of audio and alarm systems
- ✓ Operation of Navigation System (if applicable)
- ✓ Operation of Air-conditioning, heating and demist systems
- ✓ Operation of instruments, gauges and controls
- ✓ Operation of all internal equipment (eg cigarette lighters, sun visors, arms rests etc)
- ✓ Operation of visual and audible driver warning systems
- ✓ Operation of parking assistance systems (if applicable)
- ✓ All drive pedals operate correctly
- ✓ Ensure no evidence of water ingress
- ✓ Operation and condition of seatbelts / Mountings
- ✓ Security of seat mountings, head rests and seat adjustment mechanism

- ✓ Operation of interior lights
- ✓ Operation of rear view mirror /sun visors
- ✓ Operation and condition of sunroof mechanism (if applicable)
- ✓ Ensure correct operation of parcel shelf
- ✓ Ensure interior trim / dashboard for tears, holes, burns or excessive soiling

## 5. Road Wheels & Tyre Check

- ✓ Ensure vehicle jack, tool kit, locking wheel nut and safety equipment
- ✓ Ensure minimum tread depth of 3mm across all tyres including spare (if applicable)
- ✓ Ensure road wheels are free from distortion, gouges or visible cracking
- ✓ Ensure tyres are free from cuts, bulges and inappropriate repairs
- ✓ Ensure no evidence of uneven tyre wear or casing damage

## 6. Engine Compartment

- ✓ Check engine oil for correct level and dipstick oil sample is free from contamination
- ✓ Ensure coolant antifreeze content, and ensure system is free of visual contamination
- ✓ Check vehicles charging system for minimum output
- ✓ Ensure correct gearbox fluid levels, manual or automatic (where applicable)
- ✓ Check to ensure all fluid levels; e.g. brake, clutch, power steering, washer reservoir and battery (including security)
- ✓ Auxiliary drive belts, condition and tension
- ✓ Engine mountings for security and condition
- ✓ Wiring, pipes, hoses, oil and fuel feed lines for routing; are free from damage, chafing and leaks (where visible)
- ✓ Free from fluid leaks
- ✓ Condition of cooling system radiator and engine oil cooler /intercooler are free from damage or excessive corrosion
- ✓ No evident undue engine noise
- For hybrid vehicles only:
  - ✓ Operation of Hybrid cooling system
  - ✓ Switchable powertrain mount
  - ✓ Hybrid entertainment and information display

## 7. Underbody

- ✓ Exhaust condition and mountings
- ✓ Clamps and security
- ✓ Ensure no evidence of fluid or exhaust leaks
- ✓ Catalytic Converter
- ✓ Operation and condition of steering for leaks and security
- ✓ Tie rod ends, CV boots and rack boots condition
- ✓ Front and rear suspension
- ✓ No visual evidence of faults to braking components
- ✓ Ensure brake pads have a minimum of 50% material remaining
- ✓ Check underbody for excess corrosion and ensure that the Chassis is free from extensive structural repairs
- ✓ Ensure transmission / driveshaft is secure and free from excessive free-play

## 8. Convenience

- ✓ Fully cleaned and valeted vehicles
- ✓ Owners Guide
- ✓ Keys and remote fobs
- ✓ Service history (if applicable)

